



**1882 Governing Board
August 27, 2020 Meeting**

Present Via Zoom:

Lynn McBee
Jeanne Whitman
Kate Williamson
Betty Burks

Jennifer Seybert
Dr. Sharonda Pruitt
Elise Kail
Berta Fogerson

Dr. Koshi Dhingra
Dave Joyner
Delia McLerran
Sonja Rodriguez

Staff: Katie Albritton, Karla Stack. Jennifer Evans

Agenda:

- I. **Call Meeting to Order-Dr. Sharonda Pruitt, Governing Board Chairman**
 - Dr. Pruitt called the meeting to order at 11:30 am.

- II. **Mission Moment-YWLA Primary San Antonio**
 - Ms. McLerran shared some insights about transitioning incoming kindergarten and first grade students without the traditional face-to-face back-to-school interaction that typically takes place amongst teachers, students, and families. She reported that a first-grade student who had attended YWLA Primary last year was instrumental in relieving the anxiety of an entering kindergarten student, and she noted that compassionate leaders are already being groomed.

- III. **Approval of the May 2020 Meeting Minutes**
 - Dr. Pruitt called for a motion to approve the minutes. At 11:35, Dave Joyner seconded the motion for approval. At 11:35 all voted to approve the minutes.

- IV. **Information and Discussion Items**
 - Delia McLerran asked Dr. Pruitt if the board could take a minute to introduce Sonja Rodriguez. Sonja Rodriguez gave a brief introduction of her relationship and connectivity to YWLA San Antonio and her work as a trial attorney.

 - **YWPN Partner Update- Lynn McBee, Chief Executive Officer and Berta Fogerson, Chief Academic& Accountability Officer.**

Ms. McBee welcomed both Betty Burks and Sonja Rodriguez to the board. Ms. McBee **began her report by letting the board know that each school district will be starting school on different dates.** She mentioned that the YWPN office will reopen on September 8, 2020.

The following highlights were included in Mrs. McBee's report:

- YWPN will be opening its 10th school in Aldine ISD in 2021 and has already received the first seed funding for the school.
 - Communication with the school in Balch Springs has continued and there will be discussions with Berta Fogerson on what additional steps can be taken to move forward to support the school.
 - Jennifer Long, a YWPN Consultant, has been working with Dr. Jennifer Seybert (Midland), Dr. April Williams (Houston), and Mrs. Malinda Villalobos (Ysletta) on setting up councils to build sustainability for all the schools.
 - Once all staff members report to the office the YWPN team will begin to work on the strategic plan.
- **Partner School Services 2020-2021 Update Berta Fogerson, YWPN Academic and Accountability Officer**

Ms. Fogerson discussed some of the work that has been done to support schools during the summer. She noted that specific services offered to the schools included:

- Support in 1882 budget planning and development
- Attendance at TEA trainings for Operating Partners in supporting schools through the development of virtual instructional plans for fall opening
- Meetings with San Antonio ISD and Midland ISD were held to discuss how to successfully open the schools in a safe manner for all students.
- YWLA Midland and YWLA San Antonio schools have re-opened virtually and are preparing for transition to in-person instruction.

Ms. Fogerson discussed some of the work being done by the Academic Services Department to transition the support and learning opportunities that the YWPN offers students and educators to virtual options. She noted that Katie Albritton has already begun this work with virtual summer enhancement services like mentoring and a summer camp at Hockaday.

During the Partner Services Report, the 1882 Board was informed that Fort Worth ISD had reached out to YWPN for consideration to be an 1882 partner. An application was submitted, and Mrs. Fogerson noted that she was optimistic that the application would be considered.

Ms. McBee added that the work on the application was high quality and was hopeful that the partnership would be approved.

V. Presentations:

Dr. Pruitt began to summarize the work that has been done around the planning of 1882 budgets at the different schools and highlighted that traveling and after school programming have been included in the budgets indicating that plans were in place to resume operations at the YWPN schools as in years before COVID. She then turned the

presentation over to Betty Burks and Delia McLerran to present the YWLA San Antonio budgets.

a. **YWLA San Antonio Budget Committee Report**

Betty Burks shared that the San Antonio Budget Committee (Betty Burks, Jeanne Whitman, Sonia Rodriguez, Berta Fogerson) met on August 25th at 11:00 am to review and discuss the YWLA Primary and Secondary budget as presented by Mrs. McLerran. She thanked Delia for the careful way she planned her budget and for considering various elements to make sure that all students are successful and that all teachers receive constant support. She noted that the budget supported key areas such as professional development, resources, and supplies for enhancing the learning environments, and allocations for updating furniture in the secondary campus to turn the building into a 21st Century space. Ms. Burks turned the meeting over to Mrs. McLerran.

b. **2020-2021 Budget Presentation: YWLA San Antonio Secondary and Primary Budget-Delia McLerran, Principal**

Ms. McLerran began her presentation on YWLA budgets with the secondary campus and shared the breakdown and different categories on the budget. Ms. McLerran shared that 70% of students have opted to remain at home for the first 9 weeks. Some of the budget categories that Ms. McLerran highlighted included Master Teacher Compensation, Gifted and Talented, Student Attendance Incentives, and Career and Technology. She provided various examples of expenses that would be covered under each of the budgeted line items. She also addressed the 1882 Funding, and noted the following:

- Out of the Charter Partnership 1882 funding (\$181,714) around \$65,000 was allocated to update furniture in the building, some of the furniture that is being purchased will help students be more collaborative since it is easier to move.
- \$20,000 dollars was dedicated to upgrading technology for teachers. Since the district updated the wireless connection to 5G, some of the teacher laptops lacked capacity to operate under the new system.
- \$235,184 was dedicated to payroll as there are three staff positions outside of the district staffing allocation whose salaries are funded out of 1882.

Ms. McLerran also provided budget details that accounted for anticipated expenses out of Title I funding, State Compensatory funds, and district allocated funds. The total budget for the secondary campus was presented at \$4,214,544.

Ms. McLerran presented the primary budget and highlighted some allocations around positions including a counselor and special education teacher as well as costs for after school programming. She informed the board that specifically out of 1882 Funds, \$37,515 had been dedicated for payroll to cover instructional coaches to support teachers in school and on virtual programming and \$143,450 for campus initiatives, stipends and enhancements in programming.

Other budget expenses noted by Ms. McLerran included building maintenance, TRE Payroll, and TRE Academic/Afterschool costs. She reminded the board that as a new

school, Primary received some grants when it opened last year including the School Transformation Grant, Redesign Grant and High-Quality Replication Grant. Some of the funding from the grants carried over to 2020-21 and were being used to purchase furniture, update the auditorium, and some other building updates to support the fine arts component of the charter.

Ms. Fogerson asked if these funds would last long enough to renovate the school until it is a K-5 campus. Ms. McLerran responded that most of the phases of the renovations would be covered through the grants, but she added that both campuses would be included in the proposed November bond for additional renovations. Ms. McLerran shared that the students went to present at the board meeting to advocate for their school and that Mr. Martinez (superintendent) said that they were on a mission and extremely persistent and persuasive.

c. YWLA Midland Budget Committee Report

Dr. Pruitt introduced Kate Williamson, Dave Joyner and Dr. Seybert who met to review the budget. Kate Williamson noted that the Midland Budget Committee met on August 13th at 11:30 am to conduct a final review of the budget before it came to the Board for approval. The committee (including Berta Fogerson) had the opportunity to review the budget allocations for both District and 1882 funding. Kate turned the meeting over to Dr. Seybert to discuss in greater detail.

d. 2020-2021 Budget and Compensation Manual Presentation: YWLA Midland-Jennifer Seybert, Principal

Dr. Seybert began her presentation highlighting that Midland's budget was much smaller than YWLA San Antonio because of the size of the school—the campus will be 6th-8th in 2020-21. Dr. Seybert shared that 80% of the budget was dedicated to salaries, stipends, benefits, etcetera (\$1.4million), which is typical of all school and district budgets.

Dr. Seybert mentioned that there is a significant amount allocated to subscription services to support virtual learning, such as a Lego Robotics programs (\$48,000). She noted she was hopeful for opportunities for students and teachers to be able to travel at some point, which is part of the experience of being at YWLA Midland, so she kept those line items in the budget.

She shared that Midland ISD suggested that she allocate some discretionary funds into several broader categories which could be transferred to cover unexpected expenses throughout the year. This would help address unexpected costs that might stem from virtual learning. She also stated that unused discretionary funds could be carried over to next to offset some of the pre-planning costs for starting the high school.

Dr. Seybert shared the Title I Budget as a separate line item based on prior year's free and reduced lunch numbers. These funds were dedicated to tutoring and intervention support. She also stated that the school has also received some partner grants and donations that can be used during the year or for summer enhancements.

Ms. Fogerson wanted to make sure the Board was aware that Dr. Seybert would be opening the high school portion of the school next year and it was very intuitive of the district to allow Dr. Seybert to have discretionary funds that could be used to support the onboarding costs of the high school.

Dr. Seybert also shared the compensation manual that would require approval by the board. She noted that all additional compensation aligned with the MISD pay scale, but she had to specifically note and document the stipends that were unique to her school. Some examples she shared were virtual teachers, coaches, club sponsors, and extra duty stipends.

e. **Virtual Instructions and Learning Plan Submission Requirements-Berta Fogerson**

Ms. Fogerson began the presentation by highlighting the standards and requirements that the TEA has set for virtual learning. There are currently two options: Synchronous Instruction or Asynchronous Instruction. Ms. Fogerson shared portions of the Strong Start Asynchronous and Synchronous Overview provided by the TEAS. She discussed some of the requirements under each of the plans and mentioned that as an 1882 partner, there were compliance documents and attestations that had to be submitted to the agency. Ms. Fogerson shared the Remote Instruction Submissions requirements provided for Texas Partnerships and noted that YWPN intended to follow the virtual instruction plans as recommended by the Midland and San Antonio ISD. She turned the meeting over to Ms. McLerran to present the San Antonio Asynchronous Plan as it would be executed at the YWLA campuses.

f. **YWLA San Antonio Asynchronous Learning Plan Presentation-Delia McLerran**

Ms. McLerran shared that YWLA schools are providing both Asynchronous and Synchronous Instructional delivery: Details of the YWLA Secondary campus included:

- Ms. McLerran dedicated time in the schedule for meetings.
- The schedule is in line with the district and the TEA. There are A/B days and Friday is scheduled for meetings.
- A/B/C days. Schedule included staggering lunches, time in between to clean classrooms, travel time to classrooms or pick up lunch if they are virtual.
- The A days would have 5 classes on Monday and Wednesday and then B days would be 5 different classes Tuesday and Thursday.
- There are 3 different ways to be counted in attendance. 1) Watch the class live via Zoom or in class 2) go back later and view the class 3) submit the assignment for the class.

She stated that the Primary schedule included time for:

- Morning meeting, stretch and movement breaks, 20-minute blocks of classes, closing circle, enrichment and intervention times.

On both campuses, the classes would be taking place live and would be recorded for students who missed a lesson. Teachers plan to travel to classrooms and students are remaining in the classroom. They will also be available for direct instruction as well as host office hours for students to request and receive on-on-one support.

Dr. Pruitt asked if there are any social workers or counselors assigned to support students. Ms. McLerran responded that they do not have a school social worker specifically assigned to her campus, but the district does provide services via social workers shared amongst multiple schools.

g. YWLA Midland Asynchronous Learning Plan Presentation-Jennifer Seybert

Dr. Seybert shared copies of the Midland ISD Plan for Asynchronous and Synchronous instruction, noting that her school would, like San Antonio, utilize both options. She stated that synchronous (live) learning was taking place for all core classes with asynchronous (independent with intermittent teacher interaction) options available for most elective courses. She noted that YWLA Midland had been providing virtual instruction for a couple of weeks. They have provided as much synchronous instruction as they can. They are starting the day at 8:30am and wrap up the day at 2:pm and then have office hours, tutorials, and have teacher work time between 2-4pm.

Several schedules had been developed to address Monday through Thursday A/B block instruction with Friday dedicated as a catch-up day.

Once students return to campus on September 8th, YWLA will provide live instruction in their core classes which will be 45 minutes in length for those who opt to continue learning at home. These will be offered in the mornings and in the afternoon these students will have their elective courses taught asynchronously.

VI. Action Items

Dr. Pruitt asked if there were any questions then transitioned the meeting to the Action Item portion of the agenda. The action items were addressed as follows:

- Dr. Pruitt opened with consideration for approval of the San Antonio YWLA Primary and Secondary Campus Budgets and asked for a motion. Jeanne Whitman moved that the YWLA San Antonio Primary and Secondary campuses be approved as presented. Sonia Rodriguez made the second to the motion. Ms. Pruitt called for the vote and the motion carried 9-0.
- Dr. Pruitt asked for a motion to approve the YWLA Midland campus budget. Kate Williamson moved that the YWLA Midland campus budget be approved as presented. Dave Joyner seconded the second motion. Dr. Pruitt called for a vote and the motion carried 9-0.
- Dr. Pruitt stated that the next action item was the approval of the YWLA Midland Compensation Manual. She asked for a motion. Kate Williamson moved that the YWLA Midland Compensation Manual be approved as presented. Dave Joyner made the second to the motion. Dr. Pruitt called for the vote, and the motion carried 9-0.
- Dr. Pruitt stated both campuses had presented their plans to follow the virtual synchronous and asynchronous model of instruction developed by their respective districts. She entertained a motion to approve their intent. Sonia Rodriguez moved that the board approve the intent of YWLA Midland and San Antonio campuses to follow the synchronous/asynchronous instructional delivery models as proposed by the districts. Jeanne Whitman made the second. Dr. Pruitt called for the vote, and the motion carried 9-0.

- Dr. Pruitt stated the final action item called for a motion for YWPN to designate an individual to act on behalf of the board to submit the required attestations to the Texas Education Agency. Jeanne Whitman moved that the 1882 Governing Board grant authority to Berta Fogerson to submit the Attestation for Asynchronous and Synchronous instruction to TEA on behalf of YWPN. Betty Burks made the second to the motion; Ms. Pruitt called for a vote, and the motion carried 9-0.

VII. Questions and Comments

- Dr. Pruitt thanked the Principals for working so hard on their budgets and for their thorough presentations. She acknowledged the challenges of navigating through the current challenges faced by educators and applauded the efforts of Mrs. McLerran and Dr. Seybert. Ms. Pruitt asked if there were any questions or comments from the Board. None were presented

VIII. Meeting Adjournment

- Dr. Pruitt adjourned the meeting at 1:23pm

**Next Meeting:
November 19, 2020**

**Location: (if travel permits; if not Zoom option will be provided)
Young Women's Leadership Academy Midland
126 Thornridge Dr.
Midland, Texas**

